



The
CENTER for
VICTIMS of
TORTURE

(3) IDREAM Application Questions

Please apply to IDREAM Online.

The link to the online application in SurveyGizmo is:

<https://www.surveymzmo.com/s3/5421839/IDREAM-APPLICATION>

This link can also be found in "(2) Guidelines and Instructions for Applicants."

This document is **FOR YOUR REFERENCE ONLY**
to assist you as you prepare your online application.

*Questions you will see on the online application will vary, depending on your answers.
For example, passport holders will not see questions about other forms of identification.*

Application Section A: Human Rights Defender (HRD) and Organizational Details

1) Do you have a passport? *

Yes

No

2) What kind of identification do you have? *

3) What country or authority issued this identification? *

4) What is your name as it appears in your passport? If you have multiple passports, give your name as it appears in the passport that you use the most often. *

Surname or Family Name: _____

First Names: _____

5) What is your name as it appears on your identification documents? *

Surname or Family Name: _____

First Names: _____

6) What country issued this passport? *

7) List all other countries for which you have a passport and your name as it appears in each of these passports. (If none, write Not applicable).

	Country	Name
1		
2		
3		
4		
5		

8) In the instructions you were asked to you create a Signal account to facilitate secure communication. (If you need help creating a Signal account please refer to the "Guidelines and Instructions for Applicants to the IDREAM Project").

What is your Signal number?

9) Are you comfortable communicating with CVT via unencrypted email? (Please note that starting in the second review stage, we will be using Signal).

Yes

No

10) What email address would you like to CVT to use?

11) CVT needs to communicate with applicants but recognizes that some methods of communication may pose a security risk to some applicants.

We would therefore like to ask you how best to communicate with you. Note that we will be using Signal starting in the second review stage, but we want to know other acceptable options of communicating with you.

Please list as many acceptable ways of communicating with you as possible. Please include email addresses, telephone, Whatsapp and additional Signal numbers, Skype usernames, as appropriate.

Option 1: _____

Option 2: _____

Option 3: _____

Option 4: _____

Option 5: _____

12) Do you or your organization have a website?

Yes

No

13) What is the URL for your website?

14) In what capacity are you applying to IDREAM?*

I am an exiled HRD who is applying to IDREAM as an individual only, and I am not part of, or connected to, an established human rights organization.

I am an exiled HRD who is part of, or who leads, an established human rights organization. I am applying to IDREAM on behalf of my organization.

15) What is your organization's name?

16) Give the full name and title of organization's leader or chief executive manager. This is usually an "Executive Director" or "President" (titles vary by organization). If this is the person who is completing this application, please state that.

17) Give the full name and title of organization's head financial manager. This is an executive-level financial manager and may be called a "Chief Financial Officer" (titles vary by organization). If this is the person who is completing this application, please state that.

18) What is your organization's mission statement?

19) What is your current title in the organization?

20) Please describe your role in your organization (past and present), including how long you have been with the organization:

21) What is the organization's business type or category (e.g., non-profit, faith-based, for-profit, local/international non-governmental organization, etc.)?

22) In what country does your organization primarily operate? (If you are not part of an organization, list the country where you have conducted most of your human rights work).

23) In the country where your organization primarily operates, is your organization legally registered with the relevant government authority or agency?

Yes

No

I am not part of an organization

24) On what date did your organization become registered? (DD/MM/YYYY)

25) On what date was your organization founded? (DD/MM/YYYY)

26) In what other countries do you or your organization have offices or conduct work?

27) Are you employed by or on the board of any other organization, apart from the organization you listed above?

Yes

No

28) Details of other organizations with which you are associated?

	Name of Organization	Country of Registration	Date of Registration (DD/MM/YYYY)
1.			
2.			
3.			
4.			
5.			

29) Do you or your organization belong to any coalitions or formal networks? If so, please provide this information if doing so does not put you or others at risk.

30) The country, region, or district you left when you went into exile:

31) Was your established residence located in this country, region, or district?

Yes

No

32) Please give details on the location of your established residence before you went into exile.

33) The country where you live now:

34) The region or district where you live now:

35) Did you go into exile as a result of your human rights advocacy work? (For example: Did you, your colleagues, or your organization receive threats related to your advocacy work before going into exile? Did you fear for your safety or others' safety, because of your advocacy work, before going into exile? Did you or your colleagues experience harassment, because of your advocacy work, before going into exile? Do you continue to receive threats or experience harassment?)

Yes

No

36) Describe the circumstances of your exile and why you went into exile.

37) Describe how your advocacy work is related to your exile. Why do you think this is the case?

38) How long have you been living in exile? You can talk about your current exile and any other times you have been in exile before.

39) At this time, are you and your organization willing and able to participate in the project throughout its duration?

40) IDREAM plans to invite partners to attend international workshops in a location to be determined once IDREAM partners have been identified.

Are there any restrictions on your ability to travel outside the country where you currently live (for example, would international travel jeopardize an asylum/immigration case or your ability to return to your country of residence)?

Yes

No

41) Please explain

Application Section B: Resilience

42) Does your organization have policies and/or structures in place to support the well-being of staff?

Yes

No

Not Applicable

43) Describe these policies and/or structures.

44) Does your organization face any challenges in implementing these policies and/or structures?

- Yes
- No
- Not Applicable

45) Describe these challenges.

46) Please list the top 3 sources of stress for you and your colleagues in your organization by filling in the table below:

	Source of Stress	Rating of impact on you or your organization (1=minimal impact, 10=maximum impact)									
		1	2	3	4	5	6	7	8	9	10
1	____	()	()	()	()	()	()	()	()	()	()
2	____	()	()	()	()	()	()	()	()	()	()
3	____	()	()	()	()	()	()	()	()	()	()

47) What personal or organizational strengths or resources do you have which contribute to resilience?

48) Using examples, please explain how these strengths and resources are utilized when facing difficulties.

49) What do you think needs to change in order to increase your resilience or your organization's resilience?

50) Describe the main ways in which exile negatively impacts you in your work and how you cope with these difficulties. Please use examples.

51) What signs of stress, burnout, or fatigue do you see in yourself and in your colleagues in your organization?

52) How well do you and your colleagues recognize these signs?

Application Section C: Advocacy

53) Describe your experience and roles in advocacy. Include details on how long you and your organization have been conducting advocacy work. (It is important to provide a full and detailed response.)

54) What do you consider to be your greatest advocacy successes and why? You can describe your personal successes and your organization's successes.

55) What do you consider to be your greatest advocacy challenges and why? You can describe your personal challenges and your organization's challenges.

56) Please specify your areas of human rights interest:

57) How are these interests related to the work that you and your organization are doing now?

58) How is your current advocacy work impacted by your exile?

59) Do you think your residency or immigration status in exile is at risk due to your current advocacy work?

Yes

No

60) Explain how.

Application Section D: Integrated Security

61) Have you and your organization ever systematically listed and evaluated the security risks associated with your work?

Yes

No

62) When did you last complete this exercise, and what were the main conclusions?

63) Please describe any training(s) that you or your organization have had in *digital security* during the last three years. (When did the training take place? How long was it? Who conducted it? What topics were covered?)

64) Please describe any training(s) that you or your organization have had in *physical security* during the last three years. (When did the training take place? How long was it? Who conducted it? What topics were covered?)

65) Please provide a broad description of any digital security practices that you and your organization implement regularly. (Please do not disclose any details that might put you or others at risk.)

66) Please provide a broad description of any physical security practices that you and your organization implement regularly. (Please do not disclose any details that might put you or others at risk.)

67) In what resources do you and your organization invest to make sure that you and your work are protected (for example: funding; personnel; time; training; equipment and tools; outside consultants and service providers; etc.)?

68) How has your exile impacted your security practices?

Application Section E: Financial Infrastructure

69) Does your organization have a board of directors?

- Yes
- No
- Not Applicable

70) Please indicate how frequently they meet.

71) Please indicate if board members are paid.

72) Are you involved in any lawsuits? Is your organization involved in any lawsuits?

Yes

No

73) Please explain.

74) Do you or does your organization have written policies and procedures that govern its employees, procurement, finances, and operations?

Yes

No

75) Please describe.

76) What is the main source of your organization's revenue or funding? If you are an individual HRD, what is the main source of revenue that funds your advocacy work?

77) Are there any donors or funding sources from whom you or your organization are not willing/able to accept funds?*

Yes

No

78) List the donors and funding sources from which you are unwilling or unable to accept funds. If possible, explain why you are unwilling or unable to accept funds from this donor or these donors. *

79) Is, or has, your organization been excluded (debarred or suspended) from receiving funding from any funding source or donor? If you are an individual HRD, have you been excluded (debarred or suspended) from receiving funding from any source or donor? *

Yes

No

80) Please describe.*

81) Are you aware of any rules or laws that would limit your ability to receive funding from a source outside of the country where you live now? (For example, these may be rules regarding foreign donations, NGO financing, or rules that are part of asylum and immigration law and can impact immigration status).*

Yes

No

82) Please describe.*

83) Do you or your organization have an accounting system (manual or computerized) that can identify and report on expenses paid for by funds provided by CVT separate to those paid for by other donors?

Yes

No

84) Please describe.

85) Do you or your organization have qualified accounting staff and does that staff have relevant degrees and certifications in accounting?

Yes

No

86) Please give details, including: the number of accounting staff; the staff's accounting degrees and certifications; and state if these staff are part of your organization's in-house accounting department or if these staff are contractors.

87) If you are applying on behalf of an organization, is there a bank account in the name of the organization to receive funds?

Yes

No

I am applying as an individual

88) If you are applying as an individual HRD and not as an organization, please give details on the bank account (or accounts) you use to conduct your professional advocacy work. In what names are these bank accounts? Are these accounts business accounts or personal accounts? (Leave this question blank if you are applying as an organization).

Application Section F: Technology Infrastructure

89) What types of technology devices do you use on a daily basis (mobile, tablet, laptop)?

90) For what activities do you use each of these devices?

91) Do you communicate electronically with team members and trusted partners? If so, what types of electronic communications do you use?

92) When communicating electronically with people or organizations with whom you are not familiar, do you use a different communication method than above? If so, what types of electronic communications do you use?

93) If you collect information in the course of your work, what tools are used to collect that information?

94) How do you store documents and other information related to your work?

95) How would you describe your ability to access the Internet?

Please check ALL that apply:

- Our internet connection is very reliable
- Our internet connection is fairly reliable, but we experience periodic interruptions
- Our internet connection is not very reliable, there are frequent interruptions
- Our internet connection is poor - we often have a hard time accessing or maintaining a connection
- We cannot connect to the internet
- When we have a connection, the internet is usually fast and strong enough to stream video
- Our internet speed is usually sufficient for listening to audio, but streaming video is difficult
- Our internet speed is usually slow - we can "surf the web" but it takes a long time to download documents or view images
- Our internet speed is unpredictable - it is difficult to search the internet
- Sometimes our connection is so slow it is difficult to send an email

96) What do you consider your areas of strength with regard to technology use?

97) What do you consider your areas of need with regard to technology use?

98) When your technology is not working properly, how is it repaired?

99) Do you use social media tools for advocacy?

Yes

No

100) What social media tools do you use? And how do you use them in your advocacy work?

101) Is there any other information you would like to share about your use of technology?

102) Social Media Tools and Experience:

Please rate your comfort level with using the following tools and platforms. Then describe your experience with each tool or platform, including challenges you have encountered. Include examples if possible. If you do not use a tool or platform, please explain why in the last column.

	Comfort using tool			Details about your experience	
	Not very comfortable	Somewhat comfortable	Very comfortable	I/we do not use this tool	
On-line social networking	()	()	()	()	—
Blogging	()	()	()	()	—
Mobile Apps	()	()	()	()	—
Video conferencing	()	()	()	()	—
Video streaming	()	()	()	()	—
Chat/Instant message	()	()	()	()	—
Others (please list in final column)	()	()	()	()	—

Application Section G: Partnership Prospects

103) How do you think that you as a HRD (or other HRDs from your organization) could benefit from the IDREAM project?

104) How do you think the IDREAM project could benefit your organization? (Leave blank if you applying as an individual).

105) Have you or your organization previously worked with CVT or another international organization in a formal project (for example, a CVT-implemented capacity building project)?

Yes

No

106) Please describe.

Application Section H: Letters of Recommendation

You may attach up to three letters of recommendation from partners, networks, or other relevant individuals or organizations that know your work well. These letters must be written in English and should describe how the letter writer is familiar with your work or your organization's work and why that individual is recommending you participate in the IDREAM project. (Doc, Docx, and PDF files accepted).

_____ 1

_____ 2

_____ 3

Review and Submission

107) Certification*

I certify that as the lead applicant identified in the first section of this application, the information I provided in this application is true and correct to the best of my knowledge.

108) Would you like to review your application before submitting?

Yes

No